

BINGLEY TOWN COUNCIL

MINUTES OF THE MEETING OF THE TOWN CENTRE AND REGENERATION SUB COMMITTEE HELD ON WEDNESDAY 6TH JUNE 2018 AT 7:15 PM AT COTTINGLEY CORNERSTONE CENTRE, BD16 1AL

Councillors present:	Dawson, Goode, Simpson, and Quarrie
Councillors in attendance not a member of this committee:	Hardman
In attendance:	Ruth Batterley, Town Clerk
Non Councillor members of the sub-committee	Mr. Richard Holmes
Members of the public:	None

Start: 7:15pm

Finish: 9:15pm

1718/44 Apologies for absence

Resolved to approve the reasons for absence for Councillor Dearden. Proposed Councillor Goode, seconded Councillor Simpson and agreed. All were in favour.

Resolved to approve the reasons for absence for Councillor Truelove. Proposed Councillor Quarrie, seconded Councillor Goode and agreed. All were in favour.

1718/45 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

Councillor Dawson noted that she has a dispensation to speak, but not vote on matters to do with Bingley Pool. (Full Council 1617/29)

1718/46 To confirm as a correct record the minutes of the meeting held on 18th May 2018

The incorrect minutes had been circulated with the meeting papers. The May minutes will be approved at the next meeting.

1718/47 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair

No member of the public was present.

1718/48 To receive updates:

- a) Changing Places/toilets, including request for adjustment- legal advice
- b) To consider next steps
- c) The Bingley Prospectus
- d) To consider next steps
- e) Painting of Street Furniture
- f) To consider next steps

g) Market

h) To consider next steps

- a) The request for a legal adjustment was considered by the sub committee and various suggested amendments were made.
- b) **Resolved** that the amended draft report be recommended to the full council for its approval. Proposed Councillor Simpson, seconded Councillor Goode and agreed. All were in favour.
- c) The prospectus had been circulated with the meeting papers.
- d) **Resolved** that Richard Aldred be recommended to the Finance and General Purposes committee to undertake the design and the printing of the Bingley Prospectus. Proposed Councillor Goode, seconded Councillor Simpson and agreed. All were in favour.
- e) The street furniture was discussed.
- f) **Resolved that** Councillor Quarrie will speak to the Bradford Council Parks Department about repairing some park benches. Councillors Quarrie and Truelove will bring proposals about the seats to the next meeting of the sub committee. Proposed Councillor Quarrie, seconded Simpson and agreed.
- g) The fish sellers are to be asked to stay until the end of the markets that they attend.

1718/49 Terms of Reference

- a) **To review the Terms of Reference for the sub committee, making any recommendations to the Finance and General Purposes committee as necessary**

The Terms of Reference were reviewed by the sub committee.

Resolved that the Terms of Reference for the sub committee be recommended without amendment to the Finance and General Purposes committee for its approval. Proposed Councillor Simpson, seconded Councillor Dawson and agreed. All were in favour.

1718/50 To resolve that members of the press and public be excluded from item 1718/51 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.) (Commercially sensitive information regarding costing for a contract)

Resolved that members of the press and public be excluded from the meeting owing to commercially sensitive material. Proposed Councillor Simpson, seconded Councillor Goode and agreed.

1718/51 Costings for project management delivery of toilets/office

- a) **To receive the quotation from Spring and Co for project management for the toilet/office project**
- b) **To consider any next steps**

Resolved

The quotation from Spring and Co had been received. Clarity is to be obtained from Rance, Booth Smith about what their quotation covers.

There was discussion about the qualifications, characteristics etc. that the project manager should have and it was agreed that it should be recommended to the full council that the project manager employed will need to be qualified. The clerk will discuss tendering /quotation requirements with YLCA. Proposed Councillor Dawson, seconded Councillor Goode and agreed. All were in favour.

52 Future meetings

To note the date for the next Town Centre and Regeneration sub committee meeting as being Wednesday 4th July at 6:30pm, Cottingley Cornerstone Centre